

**KENTUCKY APPLIED BEHAVIOR ANALYST LICENSING BOARD
MEETING MINUTES
February 23, 2024**

A regular board meeting of The Applied Behavior Analyst Licensing Board was held by The Department of Professional Licensing (DPL) at 500 Mero St., Frankfort, KY 40601 via Zoom and in the Mayo-Underwood Conference room 127CW.

MEMBERS PRESENT

Kirsti Singer
Jonathan Keefe
Jennifer Tucker
Ashley Clark
Jennifer Pollard
Jessika Vance-Morgan

DPL STAFF PRESENT

Niki Sharp, Board Administrator
Barry N. Sullivan, Board Counsel
Kristen Lawson, Commissioner
Courtney Cook Administrative Specialist III

MEMBERS ABSENT

Nicole Newsom

GUEST

CALL TO ORDER

APPROVAL OF MINUTES

The board reviewed the meeting minutes from the January 26, 2024 board meeting. Ashley Clark made the motion to approve the meeting minutes, Jonathan Keefe seconded the motion and the motion carried.

FINANCIAL STATEMENT

The board reviewed the financial statements for February 2024 with no additional questions.

DPL REPORT

Commissioner Lawson shared that contract switched over to teams due to security issues with zoom.

LEGAL COUNSEL

None

OLD BUSINESS

None

NEW BUSINESS

Discussion of DPL contracts. Change in a lower payment to DPL. Jonathan Keefe made the motion and Kirsti Singer seconded the motion. Mary Martin contract Kirsti Singer made the motion and Jonathan Keefe seconded the motion. OLS contract was introduced, and Jonathan Keefe made the motion and Jessika Vance-Morgan seconded the motion. The board was notified that the New Orleans trip was good to go and approved. Discussion of disciplinary updates; page 22 laws of concern Pennsylvania and New York. Regulations and updates on how we need to incorporate this. Discussion of background checks to be completed for applications but we don't have extra 0-3 month wait to get that back. Employers are mostly requiring the background checks. Request for BA to send approval letters to licensees through email. Jonathan seconds this. Board as a group voted Jessika Vance Morgan as the application review and Ashley Clark appointed.

LICENSURE STATUS REPORT

The Licensure Status Report was presented to the Board for review. The report showed there are currently (686) active licenses: (643) active behavior analysts; (24) active assistant behavior analysts with (1) being Active-Active Not Eligible to Practice; (15) active licensed temporary behavior analysts with (2) being Active-Active Not Eligible to Practice, (4) temporary licensed assistant behavior analyst.

SUPERVISION COMPLIANCE REPORT

None

APPLICATIONS COMMITTEE REPORT

The Application Committee reviewed 7 applications and made the recommendation to approve all 7 applications. The application Committee made a motion to approve the applications committee's recommendations, Kirsti Singer seconded the motion and the motion carried.

COMPLAINTS COMMITTEE REPORT

None

TRAVEL & PER DIEM

A motion was made by Ashley Clark to approve travel and per diem for all members attending the January 23, 2024 meeting. Kirsti Singer seconded the motion and the motion carried.

Another motion was made for per diem work; Ashley Clark February 15, 2024, Kirsti Singer February 20, 2024, and Jonathan Keefe February 15, 2024. Kirsti Singer made the motion and Jennifer Pollard seconded the motion and the motion carried.

NEXT MEETING

The next scheduled board meeting will take place on Friday, March 22, 2024 10:00am, at 500 Mero St. Frankfort, KY 40601 at the Mayo-Underwood Building.

ADJOURN

Ashley Clark made a motion to adjourn at 12:12 p.m. having no further items of discussion. Kirsti Singer seconded the motion and the motion carried.